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**Addendum No. 1 to the Invitation for Bid (IFB) K13-0023-47
Courier Services for District Court of Maryland, Worcester County**

This Addendum is being issued to amend and clarify certain information contained in the above named IFB. All information contained herein is binding on all Offerors who respond to this IFB. Specific parts of the IFB have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

Revise Section 2.3 Contractor's Responsibility as follows:

- Must be bonded

To:

- Must be bonded up to \$25,000.00

Revise Section 3.1 Bid Format as follows:

3.1.1 The Bidder must submit a transmittal letter on the bidder's stationery. It should be brief, address the requirements in Section 2.3, and be signed by an individual who is authorized to commit the bidder to the services stated in this IFB. Submit the transmittal letter with the following documents to the Issuing Office (see IFB Section 1.2) prior to the submission deadline:

- Bid Sheet (IFB Attachment D) signed by authorized personnel
- Completed Bid/Proposal Affidavit with Resident Agent (IFB Attachment B)
- Proof of bond as required by Section 2.3

Date Issued: August 13, 2012

Karen Hoang
Procurement Officer